



Guidelines for Roshan Digital Account (RDA) holders regarding right subscription and its payment

In order to subscribe Unpaid Letter of Right (“LOR”), RDA holder may follow the below procedures:

RIGHT SUBSCRIPTION PROCESS:

To subscribe the right shares, it is pre-requisite that such right security along-with desire volume is available in his / her RDA Account. RDA holder is required to send a request via registered email address specifying the following information and details:

- I. Investor Account number
- II. Name of Account Holder
- III. Name of Security (unpaid Right)
- IV. Volume in figure and words
- V. Payment confirmation on behalf of RDA holder

PAYMENT PROCESS:

1. Transfer the subscription amount from your RDA Bank Account to CDC’s designated Bank Account maintained with the same bank, specifically for Right subscription;
2. RDA shall ensure payment and instruction for Right Subscription is provided to CDC at least 2 Business Days prior to last payment date mentioned on LOR notification.
3. In case funds are already available in your DSS Account, you can provide consent through the registered email to withdraw and use funds for making payment for Right Subscription.
4. Once consent given but in case the amount in the account is not sufficient for Right Subscription, CDC will not be able to process the request and will communicate it to you through email.
5. Provide a consent to CDC for making payment for the purpose of Right Subscription
6. Payment will be made by Central Depository Company – IAS through any of the authorized branches of mentioned bank(s) as per schedule payment along with your Right Subscription Request.
7. Once payment made for the right subscription, a Client’s Copy of paid Right Subscription request duly stamped will be emailed to RDA account holder. This copy must be preserved and retained safely by the RDA account holder for future correspondence if required.
8. Payment is required to be transferred from RDA Bank Account for subscription.

Note: Right subscription request will not be processed if payment is routed through any bank account.

For subscription and payment, you may send an email at roshandigital@cdcpak.com or call us at +9221-38623275 for more information.