

Guidelines for Roshan Digital Account (RDA) Holders eIPO Subscription through CDC's eServices Portal

DOs

- Always subscribe for IPOs through eServices Portal <https://eservices.cdaccess.com.pk/public/index.xhtml>
- Always enter your CDS Participant ID, for e.g. 03277, and your active IAS Account Number in the eIPO subscription application.
- Always **TRANSFER** either equal to or over the amount mentioned in the IPO Subscription Form **FROM YOUR RDA BANK ACCOUNT** to CDC Designated Bank Account maintained **with the same bank as your RDA**.
- Must **Email PDF copy of your IPO Subscription Form** along with **TRANSFER of FUNDS Details** to roshandigital@cdcpak.com **before 12:00p.m (PST) of the last day of subscription.**

DON'Ts

- **NEVER SUBSCRIBE** to IPO from **ANY OTHER CUSTODY ACCOUNTS** i.e *Sub Account, IPO Facilitation Account or other IAS Account*.
- **NEVER TRANSFER PAYMENT** to CDC Designated Bank Account from **ANY OTHER BANK ACCOUNT** other than your RDA Bank Account maintained with the same bank as the CDC Designated Bank Account.
- **NEVER PAY DIRECTLY** using your subscription ID through any online channel apart from the online fund transfer facility of your RDA Bank Account.

THINGS TO REMEMBER

- In case the amount is short (less than the amount entered in the IPO subscription form), **IPO Subscription Application** shall **NOT** be processed.
- Any payment made for the IPO subscription using method other than the one stated in the guidelines shall result in **MAJOR COMPLICATIONS** in refund process as well as in further disposing-off securities.
- In case if payment is routed through any other bank account, RDA will not be eligible for credit of securities in its account.
- In case you have selected IPO Facilitation, securities will be transferred to IPO Facilitation Account and you shall be required to open another account with IAS to get your securities. Refer to SOP for IPO Facilitation Account <https://www.cdcpakistan.com/wp-content/uploads/2019/06/SOP-IPO-Facilitation-Account-External-May-2019.pdf>

Should you require any further information, please email us at roshandigital@cdcpak.com or call us at +922138623275.